

# Continuing and Professional Education



Project Management Essentials is 1- day intensive, activity-based program that gives you the opportunity to learn critical project-management skills through exercises, group discussion and application to a project.

Attend Project Management Essentials to learn BOTH the technical and behavioral aspects of project management. You will learn how to plan for and execute the project plan AND how to select and manage the people chosen to be on the project team.

Attend Project Management Essentials to learn essential parts of project management:

- Roles and Responsibilities
- Resources
- Technologies
- Planning
- Life Cycle
- Successful Strategy

## Presented By Jeffrey Leventry

Principal, Seventeen Gorman Advisors Talent Management

Leadership & Management Development, Organizational Development Facilitator

Adjunct Faculty - The College of New Jersey School of Business

Strategic Management Capstone Course Negotiation Skills Course

Former Senior Vice President & Director of Learning & Development for international global reinsurance broker



## QUESTIONS?

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## Why Learn Project Management Essentials?

In today's business world, projects are undertaken every day as part of the ongoing organizational strategy and they often compete for the same company resources. Not surprisingly, many of these projects fail to deliver their stated and agreed-upon outcomes. The common causes of project failure are diverse and run the gamut from poorly defined project scope to project managers who lack experience and training. The ultimate cost of project failure can be significant, both financially and in the strain on corporate resources. This program provides the skills and knowledge to increase the likelihood that project deliverables can be achieved, on-time and within budget, while maintaining the integrity of the project team.

## Why TCNJ Project Management Essentials?

TCNJ believes class size impacts your educational experience. We limit this class to 10 participants to ensure a quality experience for our students. Jeff has 30 years' of experience in business and over 20 years of project management expertise and success. Jeff specializes in developing and delivering solutions that achieve business goals by utilizing project management best practices.

## Who should attend?

This program is equally applicable to project managers (who lead projects) and project team members (who work for and support project managers). It is also recommended for those who are project stakeholders such as project sponsors, project steering committee members and project coordinators.

## What will I learn?

- Understand and apply Project Management terms and concepts
- Understand the four distinct phases of a Project, the components of each, and why each is critical to the project's success
- Understand how you initiate & manage the Project Plan and Team
- Be able to immediately apply these principles to a specific Project you may be involved with at work

## Workshop Fees:

\$375.00 per person

\$350.00 TCNJ alumni

Group/Corporate fee available 4 or more

Fee Includes

Course Materials

Refreshments

Parking

Certificate of Completion

Post -Workshop Assistance

## On Line Registration at

<https://tinyurl.com/tcnjcpePME>

## TCNJ Continuing and Professional Education

Professional development and continuing education is a partnership with TCNJ faculty and deans to ensure quality programs. To learn about all our programs please visit:

<https://cpe.tcnj.edu/>



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